

MINUTES
CEDAR FALLS PUBLIC LIBRARY (CFPL)
BOARD OF TRUSTEES
February 1, 2012

Members present: Blair-Broeker, Deaver, Narigon, Richardson, Traw. Staff: McGovern, Anderson, Dargan, Stern, Kayser. Guests: patron(s) that submitted a request for reconsideration of a policy.

1. Meeting was called to order by President Blair-Broeker.
2. **MOTION:** (Deaver, Richardson) to approve the agenda as modified by moving item VII.A.3. Request for Reconsideration of a Policy to follow Item III.. Passed.
3. **MOTION:** (Traw, Narigon) to approve the January meeting minutes as presented. Passed.

VII.A.3. Request for Reconsideration of a Policy discussion.

McGovern shared the Request for Reconsideration of the Public Access Computers and Electronic Intellectual Freedom library policies. Request stemmed from incident of a patron viewing an inappropriate image on a youth internet workstation. Objections to the policies include the fact that the library does not filter internet content and that responsibility for restriction of a child's use of the internet (at the library) rests solely on the parents/guardians. Discussed current practices (patrons must agree to an Acceptable Use Policy before accessing the internet, inactive screens time-out/computer restarts, staff gives verbal warnings, etc), pros & cons of filtering, children 10 and under must be supervised while in the library, Behavior Policy, circulating netbooks to cardholders in 7th grade or older, location of the youth service desk (backs to internet workstations), etc.

It was suggested that the Safe Child, Behavior Policy and possibly the Acceptable Use Policy may need to be more prominently posted in the library. The Library Board will continue to discuss this issue and will gather information from other libraries, policy statements from professional organizations in regard to filtering, input/feedback from patrons, and will also remind staff to be more aware and vigilant about monitoring images on public internet user screens.

4. Communications from the Officers: none.
5. Bills & Financial Reports:
 - A. General, Levy, Grant Fund Bills. Reviewed February bills.

MOTION: (Deaver, Richardson) to approve the February library bills as presented. Passed.

- B. Reviewed the December financial reports. Russ Curtis will be at the March board meeting for an update on the CF Civic Foundation Library Funds; Deaver requested that reports include net of fees figures. We did receive the 12/31/11 Fair Market Value amounts which help us determine the 2013 allocations for each library foundation fund (Berg, Building, Ray).
6. Usage report: Reviewed December stats; noted that the number of new patrons registering to use NEIBORS and CFWPL E-book consortium spiked on December 25 & December 26.
7. Director's Report:
 - A. Informational Update
 1. McGovern gave an update on the Cedar Falls Civic Foundation Distribution Committee's hesitation to approve funding from one of the library's foundation funds for Computer Class instructors. The Library Board will provide input to help clarify operating vs. special program funding and to address the timing issues of project approval. McGovern will meet with the Distribution Committee.
 2. Our standard donation acknowledgement letter was revised; Luze has reviewed. Will review at March meeting.
 3. Request for Reconsideration of a Policy (see above).
 4. Miscellaneous: The Voices of Iowa Kiosk, on loan from the Grout Museum, will be here until February 14.

- B. Reports from Department Heads.
 - 1. Public Services: Submitted a grant request for a collaborative project: The Big Read (see discussion under Item VIII.B.).
 - 2. Youth Department: Continuing to have successful programs.
 - 3. Technical Systems Administration: Working on upgrading the laptops in the Computer lab, noted that original equipment is still in service.
 - 4. Third Age: no report.

- 8. Referred for Board Action:
 - A. Grant request for the 2012 Cedar Valley's Youth Read project. Finance Committee forwarded for Board approval request from Ray Fund toward the CVYR project. Visiting author will be Gordon Korman; received \$15,000 grant from the Guernsey Foundation; CF FOTL will purchase copies of the featured book for all 5th graders; WPL FOTL will be contributing at least \$4,000 toward the total project; requesting \$4,520 contribution from Ray Funds for library programming.

MOTION: (Deaver, Narigon) to approve the Grant Request to use Ray Funds for the 2012 Cedar Valley's Youth Read project. Passed.

- B. Grant request for The Big Read project. Completed application not yet available. Anderson gave an overview of the proposed project. The Hearst Center is preparing a grant from the National Endowment for the Arts for a Big Read program. This collaborative effort would fund a series of literary/arts events focused on Edgar Allan Poe works, aimed at junior/senior high students. Featured book would be "The Poe Shadow" written by Matthew Pearl who would present programs in Cedar Falls during the project. Will also schedule Poe impersonator, Duffy Hudson, for workshops/events. NEA grant would be for \$20,000 and Hearst/Library would each contribute up to \$10,000 as matching funding. Should know by April if the NEA approves this grant.

MOTION: to table approval of the grant request for the Big Read project until the complete grant application has been reviewed. Approved by consensus.

- 9. Committee Reports:
 - A. Friends of the Library: There will be three vacancies on the FOTL Board at the end of their fiscal year (ends March 2012). Sue Doody will remain on the board as an ex-officio member.
 - B. Finance: No meeting next week.
 - C. Personnel: No meeting.
 - D. Library Art Committee: No meeting.

- 10. Unfinished business: None.

- 11. New business: None.

- 12. **MOTION:** (Richardson, Deaver) to adjourn. Passed.

Respectfully submitted,

Carol Kayser, Secretary Pro-Tem