MINUTES
CEDAR FALLS PUBLIC LIBRARY (CFPL)
BOARD OF TRUSTEES
July 2, 2008

Members present: Behm, Blair-Broeker, Deaver, Gasser, Luze, Narigon, Richardson. Staff: Groskurth, Anderson, Dargan, Stuenkel, Kayser. Guest: Russ Curtis.

1. Meeting was called to order by President Deaver.

   Introduced and welcomed new board member, Sara Narigon, and the Third Age Coordinator, Amy Stuenkel.

2. **MOTION**: (Behm, Richardson) to approve the agenda as presented. Passed.

3. **MOTION**: (Behm, Blair-Broeker) to approve the June meeting minutes as presented. Passed.

4. Communications from the Officers: none.

5. **MOTION**: (Behm, Gasser) to approve the June and July library bills as presented. Passed.

   MOTION: (Behm, Richardson) to approve the investment fund bills as presented. Passed.

6. Usage Report: Reports reviewed & filed.

7. Special Order of Business: Russ Curtis, Cedar Falls Civic Foundation. Distributed Cedar Falls Civic Foundation Library Related Accounts histories, balances & distribution policies. Russ gave an overview of foundation investment policies and reviewed the library accounts with board members. It was noted that there are still assets not yet received for the Berg fund. On December 31 each year, 4% of the market value for each library related account balance is calculated and this is the amount that may be expended in the upcoming year. Each account has a distribution policy which outlines the application process and criteria for determining appropriate expenditure of funds. Board members requested a change in the Berg fund distribution policy substituting "Library" for "City" or "City of Cedar Falls" in the third paragraph. The first distribution from the Berg funds will be available in 2009.

8. Director's Report:
   A. Informational Update
      1. CFPL closed when the Mayor ordered the evacuation of downtown businesses due to the potential flooding on June 10. The library did open for a couple of hours on Wednesday morning (June 11) as a shelter for volunteers and sandbaggers in case of inclement weather. CFPL did not sustain any damage. We have noticed a surge of Internet users who are using our services to get e-mail and finding information on flood and tornado relief. Waterloo Public Library did get some water in their basement and had minimal damage.
      2. UNIstar sustained a raid-array failure on June 6th that resulted in lost data for all transactions on the system that day. This included check-ins, check-outs, library card updates, items placed on reserve, and items cataloged. UNI was able to restore data from early Friday morning but we will be dealing with the fallout from this data loss for several weeks.
      3. The windows damaged on the north side of the library have been replaced; Mark Ripplinger will check into the issues with replacing & maintaining landscaping/plants; Dave Berg will be installing the meeting room chair rails (funded by Friends of the Library); still investigating atrium furniture options (also funded by Friends of the Library).
      4. Miscellaneous:
         a. Groskurth reported on the annual American Library Association Conference. It was noted that there were quite a few vendors/exhibitors that were demonstrating gaming devices.
         b. Amy Stuenkel is organizing a Wii bowling tournament that will match up seniors (50+ years) and 2nd-5th graders.
         c. The grant application for additional funding for the portable computer lab was turned

in the Cedar Falls Civic Foundation; no decision has been made.

B. Reports from Department Heads
   1. Public Services: The Adult Summer Program had less participation this year; attributed to disruption of June flooding. Circulation for June is down 15% from previous year but flood and some data loss may have impacted the final June figures.
   2. Youth Department: no report.
   3. Tech Systems: Will install a new server for the Pharos reservation system; Dargan also discussed the New Hartford Library flooding situation (a picture he took is one that they are using on posters/bookmarks for fundraising efforts).

C. Referred for Board Action: no action.

9. Committee Reports:
   A. Friends of the Library: no meeting due to flood. FOTL did have a booth at Sturgis Falls but will not have one at College Hill Arts Festival.
   B. Finance Committee: no meeting; rescheduled for July 23 and will invite Jennifer Rodenbeck, City Finance
   C. Personnel: no report.
   D. Art Committee: no meeting due to flood. The URL for potential library-related art has not yet been published.

10. Unfinished Business: project postponed due to flooding.

11. New Business: no report.

12: Meeting adjourned by consensus.

Respectfully submitted,

Carol Kayser
Secretary Pro-Tem