Cedar Falls Public Library

October 2013
Computer Classes
2nd Floor Meeting Room Computer Lab

**Register online at
www.cedar-falls.lib.ia.us/services/classes
or call (319) 268-5543**

Classes are between 1 1/2 to 2 hours long.

Introduction to Excel

**Tuesday, October 1, 3:00 pm or
Tuesday, October 22, 10:00 am**

Excel is one of the most powerful and versatile office programs. With Excel you can organize lists, make a budget, perform complex calculations, and even create you own games. This course is perfect for the beginner, but even the experienced user will learn something new.

Flash Drive Basics

**Friday, October 11, 10:00 am or
Wednesday, October 30, 10:00 am**

Learn what a flash drive is and how to save information to and from one. File and folder organization will also be discussed.
Mousing and keyboarding skills are required.