

**AGENDA**  
**CEDAR FALLS PUBLIC LIBRARY (CFPL)**  
**MEETING**  
**BOARD OF TRUSTEES**  
**March 7, 2012 4:00 PM**  
Cedar Falls Public Library  
Wasendorf Conference Room

- I. Call to Order
- II. Agenda: Corrections/additions/deletions/approval
- III. Minutes: Corrections and approval
- IV. Communication from the Officers: Action appropriate to the communications
- V. Special Order of Business: Russ Curtis, Cedar Falls Civic Foundation update
- VI. Bills: Corrections/additions/deletions/approval
  - A. General Fund, Levy Fund, Grant Funds
  - B. Financial Reports (General, Levy, Grants, Foundation Funds)
- VII. Usage Report
- VIII. Director's Report
  - A. Informational Update
    - 1. Donor acknowledgment letter
    - 2. City Council Breakfast
    - 3. Mary G. Beckman estate
    - 4. Content Control
    - 5. Long-term Display/Library History
    - 6. Miscellaneous
  - B. Informational reports from Department Heads
    - 1. Public Services & Reference
    - 2. Youth Department
    - 3. Technical Systems Administration
    - 4. Third Age Project report
- VIII. Referred for Board action
  - A. Food for Fines, National Library Week April 8-14
  - B. Grant Request: The Big Read
  - C. Personnel Policies
    - 1. 201: Equal Employment Opportunity
    - 2. 202: Productive Work Environment/Harassment
    - 3. 204: Hiring
    - 4. 301: Pay Procedures
    - 5. 307: Overtime
    - 6. 401: Automobile, Vehicle & Equipment Usage & Driving
    - 7. 501: Insurance Benefits
    - 8. 604: Security
- IX. Reports of Standing and Special Committees: Action appropriate to the reports
  - A. Friends of the Library
  - B. Finance
  - C. Personnel
  - D. Library Art Committee
- X. Unfinished Business
- XI. New Business
  - A. Public Forum: docketed items
- XII. Adjournment